



K.Erik Swanson, PhD
Superintendent of Education

GUAM HEAD START PROGRAM

DEPARTMENT OF EDUCATION

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26-248

Angelina-Marie C. Lape
Program Director

DIRECTOR'S REPORT

September 2025

Per Section 642(d)(2) of the Head Start Act, the Guam Head Start Program shall ensure the sharing of information for use by the Guam Education Board (GEB) as its governing body and the Guam Head Start Policy Council (GHSPC), about program planning, policies, and Head Start operations.

- **BUDGET / FISCAL (pages 5 - 14)** – Budget Status as of October 13, 2025 is as follows:
 - FY2023 – 98.9% of the total award was spent and/or encumbered.
 - There will be \$66,831.07 returned from this grant award which reflects both requisitions which could not be validated and converted by the deadline as well as purchase orders which vendors could not fulfill within the liquidation period.
 - FY2024 – 90.2% of the total award has been spent and/or encumbered.
 - **ACTION:** Request GEB approval of the Program's application to carryover all remaining funds in the respective budget categories to the current fiscal year.
 - FY2025 – 19.1% of the total award has been spent and/or encumbered.
 - Basic Grant – 19.3% spent and/or encumbered
 - Training and Technical Assistance Grant – 5.1% spent and/or encumbered
- **MEALS (pages 15 - 17):**
 - Attached are the CACFP Meal Reimbursement reports of meals and snacks provided through USDA programs in August, September, and October 2025.
- **FEDERAL UPDATES:**
 - ***ACF-OHS-IM-25-05 Fiscal Year 2026 Monitoring Process for Head Start Recipients - See attachment listed under Correspondence from Office of Head Start (OHS).***
 - Section 641A of the Improving Head Start for School Readiness Act of 2007 (the Act) requires the OHS to monitor programs to make sure they meet quality and compliance standards. This Information Memorandum (IM) explains the monitoring process for fiscal year (FY) 2026, including updates to review formats and when reviews will take place during a grant period. OHS is committed to strong program management, protecting children's health and safety, and ensuring effective oversight. To support these priorities, OHS has refined the monitoring approach to be more focused, efficient, and responsive to program needs
 - As stated in the Head Start report to the GEB in August 2025, our program will receive the Program Systems Review (PSR) in FY26 which started in October 2025. The Program Systems Review examines foundational systems such as governance, fiscal management, and program oversight to assess a program's capacity to meet Head Start requirements. This review replaces the Focus Area 1 (FA1) review and will be conducted through a combination of virtual and on-site activities. We will receive additional information

regarding our review, including the assigned Review Lead and review dates, approximately 45 days prior to the event.

- **ACF-OHS-IM-25-06 Addressing Vacant Slots Due to Chronic Absenteeism in Head Start Programs** - *See attachment listed under Correspondence from OHS.*

- This IM clarifies policy guidance on vacant slots in Head Start programs, with a focus on vacant slots due to chronic absenteeism. Vacancies occur when a child who is enrolled in the program (and has attended previously) no longer attends for an extended period of time. This empty slot constitutes a missed opportunity for the child who is not attending a program and a missed opportunity for an eligible child who is waiting for Head Start services. Programs should work with the family to reinstate attendance or consider the slot vacant and fill it so the maximum number of eligible children can receive Head Start services.
- This IM clarifies when Head Start programs should consider a child's slot vacant after long-term absences, underscores the importance of regular attendance, and offers strategies programs can use to enhance access and participation for children and families.

- **PROGRAM UPDATES:**

- **ERSEA (Eligibility, Recruitment, Selection, Enrollment, and Attendance)**

- The Program has registered 662 eligible children thus far and continues to register by appointments only with priority given to low enrollment centers.
- There are currently 75 vacancies throughout 16 of our 27 centers. Staff are currently conducting extensive outreach in various housing areas of low enrollment areas to recruit potentially eligible families. If there is no active waiting list at a current center, then families from nearby schools are

- **Child Health & Safety Incident** - *See attachment listed under Correspondence from OHS.*

- A report of a child health and safety incident that occurred on Thursday, September 25, 2025 in one of our Head Start Preschool classrooms was submitted to OHS on October 10. Based on my interviews and investigation, this incident involved the serious endangerment of a child resulting from lack of supervision while in the care and under the supervision of Head Start staff. Although the child was not injured, the child was put at reasonable risk of harm due to the child's age and non-verbal communication, as well as the inherent dangers of the child's unsupervised environment. Since the incident, the Program has taken several action steps in compliance with our standard operating procedures regarding active supervision.
- The submission was acknowledged by a member of the OHS Monitoring Team and a Risk Assessment Notification (RAN) review call was conducted on October 7. A RAN review is initiated when a serious incident is reported that requires more information than what is in the initial report. It focuses on understanding the underlying causes of the incident and the program's response. The review aims to ensure prompt reporting, investigate management factors, mandate corrective actions, and provide feedback for future prevention.
- Our assigned OHS Program Specialist is back to work and will be in touch once we are alerted of any RAN related next steps. While we await a response from OHS, we are

working proactively with our TTA Point of Contact on a corresponding Quality Improvement Plan.

- **GHURA-Funded Classrooms (pages 18 -19)**

- Attached is the letter given to GDOE regarding the closure of two Head Start classrooms at Chief Brodie. Note that the letter refers to an “attached regulation,” but there was no attachment. The Program has requested for a copy of the referenced attachment and is awaiting a response from GHURA.

- **Staffing** – The Program continues to work with GDOE HR to fill all vacancies.

- Awaiting HR processing of approved recommendations
 - Community Program Aide I (aka Family Service Worker) – Two vacancies
 - Community Program Aide II (aka Family Service Worker) – One vacancy
- Awaiting HR completion of application review and rating prior to scheduling interviews.
 - Application period closed on 10/31/25 for Head Start Aide – Four vacancies
 - Application period closed on 11/7/25 for Community Program Aide I (aka Family Service Worker) – Two vacancies
- Interviews being scheduled for Teacher – One vacancy
- Announcement is ongoing for recruitment
 - Limited-Term Full-Time Teacher – One vacancy
 - Limited-Term Part-Time Head Start Aides – Three vacancies
 - Community Program Aide I (aka Family Service Worker) – Three vacancies

- **CORRESPONDENCE from the Office of Head Start (pages 20 - 39)**

- Correspondence

- 2025.09.23 Application Status - One-time Supplemental Funds for Nutrition and Healthy Eating
- 2025.10.02 HSES Grantee - 09CH012638 - Child Health & Safety Incident Report - Guam
- 2025.10.02 HSES Grantee - 09CH012638 - RAN Review Discussion - Guam Dept of Ed
- 2025.10.02 HSES Grantee - 09CH012638 - Availability for RAN Review Discussion
- 2025.10.02 Notice of Federal Funding Lapse
- 2025.11.14 Touching Base- Back in Office

- OHS Policy and Regulations

- ACF-OHS-IM-25-05 Fiscal Year 2026 Monitoring Process for Head Start Recipients
- ACF-OHS-IM-25-06 Addressing Vacant Slots Due to Chronic Absenteeism in Head Start Programs

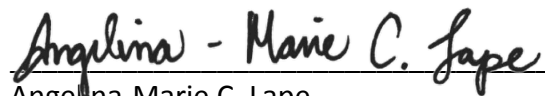
- Additional information and resources:

- Eblast 2025.09.24 HHS Expands MAHA to Head Start Adding \$61.9 Million to Nutrition Services for Children and Families
- Eblast 2025.11.19 ACF Reopening Updates
- Eblast 2025.11.19 Discover the New Child Development Associate (CDA®) Course Preparation Series!

- **SUMMARY OF ACTION ITEMS FOR CONSIDERATION:**

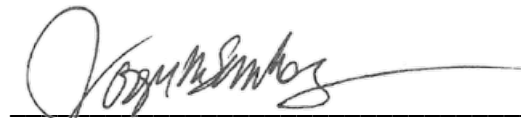
- Request GEB approval of the Program’s application to carryover all remaining Year 2 grant funds to the current fiscal year.

Submitted: November 21, 2025

A handwritten signature in black ink, reading "Angelina - Marie C. Lape". The signature is written in a cursive style with a horizontal line extending from the end.

Angelina-Marie C. Lape

Head Start Program Director

A handwritten signature in black ink, reading "Joseph L.M. Sanchez". The signature is written in a cursive style with a horizontal line extending from the end.

Joseph L.M. Sanchez

Deputy Superintendent, Curriculum and Instructional Improvement

K. Erik Swanson, PhD

Superintendent of Education

GUAM DOE



HEAD START GY23 , GY24 & GY25

09/30/2025

FOR 2025 12

ACCOUNTS FOR:		ORIGINAL	REVISED	YTD	MTD	ENC/REQ	AVAILABLE	PCT
23	FY 2023	APPROP	BUDGET	EXPENDED	EXPENDED		BUDGET	USED
32010 BASIC GRANT AWARD								
76220	831 215	2,360,373.00	2,220,341.21	2,220,341.21				
76221	831 215	339,822.00	182,371.42	182,371.42			.00	100.0%
76222	831 215	6,908.00	17,174.39	17,174.39			.00	100.0%
76223	831 215	1,099,934.00	1,055,701.44	1,055,701.44			.00	100.0%
76224	831 215	14,000.00	10,498.63	10,498.63			.00	100.0%
76225	831 215	154,984.00	1,476,412.85	1,475,011.05	15,727.20	24.00	1,377.80	99.9%
76226	831 215	112,550.00	214,848.69	149,419.42	38,596.35	19,141.00	46,288.27	78.5%
76227	831 215	-126,145.00	535,000.00	535,000.00			.00	100.0%
76228	831 215	26,520.00	103.50	103.50			.00	100.0%
76229	831 215	87,863.00	78,726.53	78,726.53			.00	100.0%
76235	831 215	4,798.59	10,384.69	10,384.69			.00	100.0%
TOTAL BASIC GRANT AWARD		4,081,587.59	5,801,563.35	5,734,732.28	54,323.55	19,165.00	47,666.07	99.2%
32030 TRAINING AND TECHNICAL ASSISTANCE								
76230	831 215	12,843.00	68,687.01	68,687.01			.00	100.0%
76231	831 215	4,500.00	1,278.58	1,278.58			.00	100.0%
76232	831 215		121,704.06	121,704.06			.00	100.0%
76234	831 215	30,494.00	.00	.00			.00	.0%
TOTAL TRAINING AND TECHNICAL A		47,837.00	191,669.65	191,669.65	.00	.00	.00	100.0%
TOTAL FY 2023		4,129,424.59	5,993,233.00	5,926,401.93	54,323.55	19,165.00	47,666.07	99.2%

GUAM DOE

HEAD START GY23 , GY24 & GY25

09/30/2025



FOR 2025 12

ACCOUNTS FOR:		ORIGINAL	REVISED	YTD	MTD	ENC/REQ	AVAILABLE	PCT
24	FY 2024	APPROP	BUDGET	EXPENDED	EXPENDED		BUDGET	USED
32010 BASIC GRANT AWARD								
76236	831 215 SALARY FY24 BASIC	2,127,032.00	2,168,931.59	2,121,981.02	2,924.88	.00	46,950.57	97.8%
76237	831 215 PART-TIME FY24 BAS	575,881.00	196,324.60	196,324.60	.00	.00	.00	100.0%
76238	831 215 STIPENDS FY24 BASI	4,816.00	4,816.00	.00	.00	.00	4,816.00	.0%
76239	831 215 BENEFITS FY24 BASI	1,377,920.00	1,197,056.58	1,197,056.58	42.41	.00	.00	100.0%
76240	831 215 LOCAL MILEAGE FY24	3,000.00	18,000.00	11,221.66	235.90	.00	6,778.34	62.3%
76241	831 215 CONTRACTUAL FY24 B	149,730.00	490,830.00	343,352.12	19,127.40	12,835.97	134,641.91	72.6%
76242	831 215 SUPPLY FY24 BASIC	22,000.00	184,420.23	5,000.74	2,590.60	4,180.79	175,238.70	5.0%
76243	831 215 EQUIPMENT FY24 BAS	10,000.00	10,000.00	699.00	.00	.00	9,301.00	7.0%
76244	831 215 MISC FY24 BASIC	31,324.00	31,324.00	299.02	.00	.00	31,024.98	1.0%
TOTAL BASIC GRANT AWARD		4,301,703.00	4,301,703.00	3,875,934.74	24,921.19	17,016.76	408,751.50	90.5%
32030 TRAINING AND TECHNICAL ASSISTANCE								
76246	831 215 TRAVEL FY24 T/TA	12,000.00	48,953.00	46,805.14	.00	.00	2,147.86	95.6%
76247	831 215 LOCAL MILEAGE FY24	4,500.00	4,500.00	1,375.94	.00	.00	3,124.06	30.6%
76248	831 215 CONTRACTUAL FY24 T	28,000.00	28,000.00	18,420.00	.00	3,800.00	5,780.00	79.4%
76249	831 215 MISC. FY24 T/TA	4,500.00	.00	.00	.00	.00	.00	.0%
86250	831 215 SUPPLY FY24 T/TA	1,494.00	1,494.00	.00	.00	.00	1,494.00	.0%
TOTAL TRAINING AND TECHNICAL A		50,494.00	82,947.00	66,601.08	.00	3,800.00	12,545.92	84.9%
TOTAL FY 2024		4,352,197.00	4,384,650.00	3,942,535.82	24,921.19	20,816.76	421,297.42	90.4%

GUAM DOE

HEAD START GY23 , GY24 & GY25

09/30/2025

FOR 2025 12

ACCOUNTS FOR:		ORIGINAL	REVISED	YTD	MTD	ENC/REQ	AVAILABLE	PCT
25	FY 2025	APPROP	BUDGET	EXPENDED	EXPENDED		BUDGET	USED
32010 BASIC GRANT AWARD								
76245	831 215 IDC FY25 BASIC	34,082.00	34,082.00	.00	.00		34,082.00	.0%
76251	831 215 SALARY FY25 BASIC	2,159,807.00	2,159,807.00	456,881.22	163,027.55		1,702,925.78	21.2%
76253	831 215 PART-TIME FY25 BAS	566,762.00	566,762.00	38,110.39	15,207.90		528,651.61	6.7%
76254	831 215 STIPEND FY25 BASIC	8,000.00	8,000.00	.00	.00		8,000.00	.0%
76255	831 215 BENEFITS FY25 BASI	1,462,080.00	1,462,080.00	284,349.78	94,907.23		1,177,730.22	19.4%
76256	831 215 TRAVEL FY25 BASIC	27,000.00	5,000.00	533.40	533.40		4,466.60	10.7%
76257	831 215 CONTRACTUAL FY25 B	33,975.00	25,975.00	12,873.75	12,873.75	730.00	12,371.25	52.4%
76258	831 215 SUPPLY FY25 BASIC	10,357.00	18,357.00	3,877.15	2,658.54	13,698.81	781.04	95.7%
76260	831 215 MISC FY25 BASIC	34,640.00	21,640.00	.00	.00		21,640.00	.0%
TOTAL BASIC GRANT AWARD		4,336,703.00	4,301,703.00	796,625.69	289,208.37	14,428.81	3,490,648.50	18.9%
32030 TRAINING AND TECHNICAL ASSISTANCE								
76261	831 215 TRAVEL FY25 T/TA	27,000.00	27,000.00	473.00	.00		26,527.00	1.8%
76262	831 215 MILEAGE FY25 T/TA	2,000.00	2,000.00	303.10	303.10		1,696.90	15.2%
76263	831 215 CONTRACTUAL FY25 T	13,000.00	13,000.00	50.00	50.00	1,500.00	11,450.00	11.9%
76264	831 215 SUPPLY FY25 T/TA	1,994.00	1,994.00	.00	.00		1,994.00	.0%
76265	831 215 MISC FY25 T/TA	4,000.00	2,000.00	.00	.00		2,000.00	.0%
TOTAL TRAINING AND TECHNICAL A		47,994.00	45,994.00	826.10	353.10	1,500.00	43,667.90	5.1%
TOTAL FY 2025		4,384,697.00	4,347,697.00	797,451.79	289,561.47	15,928.81	3,534,316.40	18.7%

HEAD START GY23 , GY24 & GY25
09/30/2025

FOR 2025 12

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
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GRAND TOTAL 12,866,318.59 14,725,580.00 10,666,389.54 368,806.21 55,910.57 4,003,279.89 72.8%

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**Guam Department of Education
Guam Head Start Program (09CH010983)**

**Fiscal Year 2024 - 2025
Carryover of Remaining Funds**

The Program requests a carryover of all unexpended Year 2 funds. These funds will remain in their specified categories to fund program activities which could not be completed within the grant year. of \$ 442,753 as follows:

- Basic Grant – Program Operations \$ 426,407
- Basic Grant – TTA \$ 16,346

***Basic Grant – Program Operations
\$ 426,406***

Program Operations	
Personnel	\$ 51,767
Equipment	\$ 9,301
Supplies	\$ 180,058
Other	\$ 37,803
Contractual	\$ 147,478
TOTAL	\$ 426,407

Personnel: \$ 51,767

Funds in this category were intended to pay for salary increments for permanent staff, reclassification pay for teachers and stipends. Reclassification is the process where a teacher's salary and pay grade are adjusted to a higher level after obtaining additional training or education. Stipends are intended for two Education Coordinators and two mentors for close out and preparation activities, assessment needs of teaching staff, onboarding of new teaching staff,

and other similar activities identified by the management team. This is intended to be conducted during school breaks when these staff would not typically be working.

PERSONNEL	Allocation
Increments	\$ 46,951
Stipends	\$ 4,816
TOTAL	\$ 51,7667

Equipment: \$ 9,301.00

The Government of Guam definition and the Grantee Standard Operating Procedure 200-015 defines equipment / fixed assets as items that are tangible, with a useful life of at least one (1) year, as well as a value of \$500 or more. Funds in this category will be used for pole padding of playground shade structures as well as classroom furniture where needed.

EQUIPMENT	Allocation
Equipment replacement items as needed such as pole padding for playground shade structures as well as classroom furniture where needed	\$ 9,301
TOTAL	\$ 9,301

Supplies: \$ 180,058

The supplies support the classroom, parent/child activities, family activities and program requirements. Head Start provides items specific to our program plan, performance standards and the comprehensive services the Program provides to families, children and staff. In the classroom, this includes instructional supplies specific to our curriculum, disposable training pants, as well as first aid kit supplies and additional custodial supplies to ensure health and safety needs are met.

SUPPLIES	Allocation
Administrative: Paper, folders, flyers, surveys, and general office supplies to support program activities, registration materials, information packets	\$ 10,000

Computers & Computer Supplies: Additional administrative supplies for computer Repairs, supplies, toner, ink	\$ 10,000
Computers: Replacement as needed for children, teachers, and admin	\$ 110,000
Custodial/ Maintenance and supplies include but are not limited to paper towels, toilet tissue, Clorox, mops, brooms, vacuum cleaner bags and belts, trash bags, cleaning supplies, paint, stripper, pest control products.	\$ 15,000
Education supplies: Additional items would include curricula needs, fidelity, developmental screening forms, and mentoring supplies.	\$ 10,058
Health: Toothbrushes, toothpaste, gloves for food serving, first aid supplies, pampers and wipes, hearing machine paper, and other health related supplies such as Lead screening supplies: test kits	\$ 15,000
Parent Activities Supplies / Training Materials: The Program provides information brochures and resources to families addressing identified needs and support parent training on identified topics.	\$ 10,000
TOTAL	\$ 180,058

Other: \$ 37,803

These items mirror the listing of expenditures in the Head Start Enterprise System and are usually allocated to either contractual or mileage in the local budget program (MUNIS).

OTHER	Allocation
Parent / Child Activity Fund was reduced from \$40 per child last year to \$20 per child this school year. Suggest \$30 additional from carryover	\$ 16,020
Printing and Advertising : Printing of service area forms, parent handbooks, resource directory, and the Staff professional development/calendar booklet as well as training materials, program brochures, and awareness materials for use at outreach activities. Publication of Policy Council non-profit annual report of expenditures.	\$ 5,000
Staff On-Island Mileage: If no available official vehicle and staff use their personal vehicle for field work, home visits, outreach, site visits, coverage and other HS specific activities.	\$ 10,000
Building Maintenances / Repair and Other occupancy: Replace and repair of components in classrooms as needed	\$ 5,283
Staff Wellness; and employee recruitment and retention	\$ 1,000
Parent Reimbursement / Policy Council: Additional funds allocated for parent reimbursements related to Policy Council participation. Child care rate is 5.75/ hour for up to 4 hours per meeting. Mileage reimbursement is based on the current federal rate of reimbursement / mile.	\$ 500

TOTAL	\$ 37,803
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Contractual: \$ 147,478

Items and program activities in this category usually require a contractual Purchase Order. The key areas where this may occur are under direct services, computer maintenance, vehicle maintenance and parent activities.

CONTRACTUAL	Allocation
Direct Services: Additional funds for Mental Health Consultant	\$ 17,000
Membership: Hawaii/Outer Pacific Head Start Association and the Region IX Head Start Association	\$ 975
Computer Maintenance: Cleaning contract and repairs as necessary for the 100+ program computers and laptops and printers.	\$ 1,500
Vehicle Maintenance and Registration for 3 official vehicles. When needed parts are purchased under supplies. Gasoline is usually covered under the Local budget.	\$ 1,000
Parent Training Activities to include program activities such as the Family Fun Day, Children's Fitness Fair, parent training conference, workshops, and community partner activities.	\$ 3,002
Background Checks for Program Volunteers to include Drug testing and FBI report with fingerprinting once volunteers are allowed in the schools. Estimated cost of \$90 per person	\$ 2,000
Background Checks for Program Staff: To meet requirements, all full-time employees who have been with the Program longer than 5 years will update their background checks to include those needing updated Police and Court Clearances. Estimated cost of \$90/person	
Lead Testing: Annual testing of water and testing of paint in any new facilities. Paint: \$2500 for 5 identified rooms. Water: \$6120 for 27 centers in 19 schools	\$ 6,000
Audit: This is the amount the business office estimates for the program share of the annual audit share of the grantee audit.	\$ 5,000
Technology - Creative Curriculum Cloud	\$ 38,000
Technology - TSG Gold	\$ 25,000
Technology - TSG ReadyRosie	\$ 10,000
Technology - TSG PD Teacher Membership	\$ 13,000
Technology - ChildPlus	\$ 20,000

Technology - Internet	\$ 5,000
TOTAL	\$ 147,477

Training and Technical Assistance Grant:
\$ 16,346

Training and Technical Assistance	
Supplies	\$ 1,494
Other	\$ 3,124
Travel	\$ 2,148
Contractual	\$ 9,580
TOTAL	\$ 16,346

Supplies: \$ 1,494

Supplies	Allocation
Printing information, presentations, binders, information resources, interactive activity supplies, etc. for professional development.	\$ 1,494

Other: \$ 3,124

Other	Allocation
Mileage for Education Coordinators and Mentor Coaches to travel between sites to provide professional development and support to the teaching staff within the classroom as needed.	\$ 3,124

Travel: \$ 2,148

These funds will be used to support the new Program Director, content areas specialists and mentor coaches in gaining the knowledge and skills needed to be effective in their capacity and improve the quality of services to children, families, and staff.

Travel	Allocation
Content area specific training / new Head Start initiatives offered by the Office of Head Start, the National Centers, and/or Head Start Associations.	\$ 2,148

Contractual: \$ 9,580

The Education Support Team travels between sites in their district to provide professional development and individual support to the teaching staff. These funds are to provide support to ensure this is done within the classroom as needed.

CONTRACTUAL	Allocation
Virtual or in-person professional development to improve staff skills such as: Family services staff to attend the annual Social Worker Conference; Playground Safety Inspection certification; CLASS Reliable Observer certification Reimbursement for required training such as Food Handlers permits and First Aid and CPR certification for new staff and recertification of existing staff	\$ 9,580

Summary of Carryover of Year 2 Remaining Funds			
Category	Basic Grant	T/TA Grant	TOTAL
Personnel	\$ 51,767		\$ 51,767
Equipment	\$ 9,301		\$ 9,301
Supplies	\$ 180,058	\$ 1,494	\$ 181,552
Other	\$ 37,803	\$ 3,124	\$ 40,927
Travel		\$ 2,148	\$ 2,148
Contractual	\$ 147,478	\$ 9,580	\$ 157,058
TOTAL	\$ 426,407	\$ 16,346	\$ 442,753

MONTHLY SUMMARY OF MEAL ACTIVITY & COST PER CONTRACTOR

* AUGUST 2025

SCHOOL	BREAKFAST		LUNCH		SNACK		TOTAL REIMBURSEMENT AMOUNT	CASH IN LIEU		GRAND TOTAL REIMBURSEMENT
	MEALS	AMOUNT	MEALS	AMOUNT	MEALS	AMOUNT		MEALS	REIMB	
	@ 3.18		@ 5.98		@ 1.64			@ 0.305		
ADACAO ELEM	134	426.12	134	801.32	0	-	1,227.44	134	40.87	1,268.31
ASTUMBO ELEM	133	422.94	134	801.32	134	219.76	1,444.02	134	40.87	1,484.89
BP CARBULLIDO ELEM	96	305.28	96	574.08	0	-	879.36	96	29.28	908.64
CL TAITANO ELEM	212	674.16	213	1,273.74	109	178.76	2,126.66	213	64.97	2,191.63
DL PEREZ ELEM (GDOE Operated)	244	775.92	245	1,465.10	128	209.92	2,450.94	245	74.73	2,525.67
FINEGAYAN ELEM	132	419.76	132	789.36	87	142.68	1,351.80	132	40.26	1,392.06
INARAJAN ELEM	70	222.60	70	418.60	69	113.16	754.36	70	21.35	775.71
JM GUERRERO ELEM	235	747.30	236	1,411.28	158	259.12	2,417.70	236	71.98	2,489.68
MACHANANAO ELEM	84	267.12	83	496.34	0	-	763.46	83	25.32	788.78
MARCIAL SABLAN ELEM	95	302.10	96	574.08	95	155.80	1,031.98	96	29.28	1,061.26
MA ULLOA ELEM	249	791.82	249	1,489.02	155	254.20	2,535.04	249	75.95	2,610.99
MERIZO ELEM	114	362.52	115	687.70	115	188.60	1,238.82	115	35.08	1,273.90
MU LUJAN ELEM	186	591.48	188	1,124.24	146	239.44	1,955.16	188	57.34	2,012.50
PC LUJAN ELEM	150	477.00	150	897.00	150	246.00	1,620.00	150	45.75	1,665.75
PRICE ELEM	211	670.98	211	1,261.78	0	-	1,932.76	211	64.36	1,997.12
TALOFOFO ELEM	87	276.66	87	520.26	0	-	796.92	87	26.54	823.46
TAMUNING	96	305.28	98	586.04	97	159.08	1,050.40	98	29.89	1,080.29
UPI ELEM	73	232.14	76	454.48	76	124.64	811.26	76	23.18	834.44
WETTENGEL ELEM	303	963.54	306	1,829.88	0	-	2,793.42	306	93.33	2,886.75
	0	-	0	-	0	-	-	0	-	-
TOTAL	2,904	9,234.72	2,919	17,455.62	1,519	2,491.16	29,181.50	2,919	890.30	30,071.80

*Ref: Federal Register Vol 90 No 140 & No 156

09/19/2025
Prepared by:  Joey P. de Guzman Date: 9-19-25
Reviewed by:  Danny Quichocho Date:

9/19/25
 Anthony S. Monforte Date: 9-19-25
Administrator


MONTHLY SUMMARY OF MEAL ACTIVITY & COST PER CONTRACTOR

* SEPTEMBER 2025


SCHOOL	BREAKFAST		LUNCH		SNACK		TOTAL REIMBURSEMENT AMOUNT	CASH IN LIEU		GRAND TOTAL REIMBURSEMENT
	MEALS	AMOUNT	MEALS	AMOUNT	MEALS	AMOUNT		MEALS	REIMB	
	@ 3.18		@ 5.98		@ 1.64			@ 0.305		
ADACAO ELEM ASTUMBO ELEM BP CARBULLIDO ELEM CL TAITANO ELEM DL PEREZ ELEM (GDOE Operated) FINEGAYAN ELEM INARAJAN ELEM JM GUERRERO ELEM MACHANANAO ELEM MARCIAL SABLAN ELEM MA ULLOA ELEM MERIZO ELEM MU LUJAN ELEM PC LUJAN ELEM PRICE ELEM TALOFOFO ELEM TAMUNING UPI ELEM WETTENGEL ELEM	293	931.74	293	1,752.14	0	-	2,683.88	293	89.37	2,773.25
	291	925.38	293	1,752.14	293	480.52	3,158.04	293	89.37	3,247.41
	224	712.32	224	1,339.52	0	-	2,051.84	224	68.32	2,120.16
	456	1,450.08	457	2,732.86	252	413.28	4,596.22	457	139.39	4,735.61
	556	1,768.08	555	3,318.90	255	418.20	5,505.18	555	169.28	5,674.46
	282	896.76	282	1,686.36	169	277.16	2,860.28	282	86.01	2,946.29
	147	467.46	147	879.06	147	241.08	1,587.60	147	44.84	1,632.44
	496	1,577.28	496	2,966.08	330	541.20	5,084.56	496	151.28	5,235.84
	275	874.50	277	1,656.46	0	-	2,530.96	277	84.49	2,615.45
	206	655.08	213	1,273.74	193	316.52	2,245.34	213	64.97	2,310.31
	521	1,656.78	522	3,121.56	293	480.52	5,258.86	522	159.21	5,418.07
	251	798.18	251	1,500.98	251	411.64	2,710.80	251	76.56	2,787.36
	386	1,227.48	384	2,296.32	276	452.64	3,976.44	384	117.12	4,093.56
	305	969.90	304	1,817.92	289	473.96	3,261.78	304	92.72	3,354.50
	473	1,504.14	479	2,864.42	0	-	4,368.56	479	146.10	4,514.66
	175	556.50	189	1,130.22	0	-	1,686.72	189	57.65	1,744.37
	204	648.72	205	1,225.90	193	316.52	2,191.14	205	62.53	2,253.67
	222	705.96	225	1,345.50	212	347.68	2,399.14	225	68.63	2,467.77
	640	2,035.20	638	3,815.24	0	-	5,850.44	638	194.59	6,045.03
	0	-	0	-	0	-	-	0	-	-
TOTAL	6,403	20,361.54	6,434	38,475.32	3,153	5,170.92	\$ 64,007.78	6,434	1,962.37	65,970.15

*Ref: Federal Register Vol 90 No 140 & No 156

*Ref: Federal Register Vol 90 No 140 & No 156


Prepared by: Danny Quichocho


10-20-25
Date:


Approved by: Anthony S. Monforte

10/20/25
Date:

Administrator

Joselito P. de Guzman


Print Name Signature

10/20/2025
Date:

Reviewed By: FNS Compliance Date:


MONTHLY SUMMARY OF MEAL ACTIVITY & COST PER CONTRACTOR

* OCTOBER 2025

SCHOOL	BREAKFAST		LUNCH		SNACK		TOTAL REIMBURSEMENT AMOUNT	CASH IN LIEU		GRAND TOTAL REIMBURSEMENT
	MEALS	AMOUNT	MEALS	AMOUNT	MEALS	AMOUNT		MEALS	REIMB	
	@ 3.18		@ 5.98		@ 1.64			@ 0.305		
ADACAO ELEM	308	979.44	308	1,841.84	0	-	2,821.28	308	93.94	2,915.22
ASTUMBO ELEM	353	1,122.54	354	2,116.92	354	580.56	3,820.02	354	107.97	3,927.99
BP CARBULLIDO ELEM	235	747.30	235	1,405.30	0	-	2,152.60	235	71.68	2,224.28
CL TAITANO ELEM	487	1,548.66	511	3,055.78	248	406.72	5,011.16	511	155.86	5,167.02
DL PEREZ ELEM (GDOE Operated)	524	1,666.32	562	3,360.76	240	393.60	5,420.68	562	171.41	5,592.09
FINEGAYAN ELEM	320	1,017.60	320	1,913.60	186	305.04	3,236.24	320	97.60	3,333.84
INARAJAN ELEM	145	461.10	143	855.14	143	234.52	1,550.76	143	43.62	1,594.38
JM GUERRERO ELEM	489	1,555.02	489	2,924.22	297	487.08	4,966.32	489	149.15	5,115.47
MACHANANAO ELEM	291	925.38	323	1,931.54	0	-	2,856.92	323	98.52	2,955.44
MARCIAL SABLAN ELEM	242	769.56	255	1,524.90	232	380.48	2,674.94	255	77.78	2,752.72
MA ULLOA ELEM	495	1,574.10	540	3,229.20	295	483.80	5,287.10	540	164.70	5,451.80
MERIZO ELEM	249	791.82	245	1,465.10	245	401.80	2,658.72	245	74.73	2,733.45
MU LUJAN ELEM	385	1,224.30	386	2,308.28	277	454.28	3,986.86	386	117.73	4,104.59
PC LUJAN ELEM	312	992.16	323	1,931.54	310	508.40	3,432.10	323	98.52	3,530.62
PRICE ELEM	506	1,609.08	515	3,079.70	0	-	4,688.78	515	157.08	4,845.86
TALOFOFO ELEM	179	569.22	189	1,130.22	0	-	1,699.44	189	57.65	1,757.09
TAMUNING	247	785.46	254	1,518.92	243	398.52	2,702.90	254	77.47	2,780.37
UPI ELEM	260	826.80	277	1,656.46	267	437.88	2,921.14	277	84.49	3,005.63
WETTENGEL ELEM	610	1,939.80	694	4,150.12	0	-	6,089.92	694	211.67	6,301.59
	0	-	0	-	0	-	-	0	-	-
TOTAL	6,637	21,105.66	6,923	41,399.54	3,337	5,472.68	\$ 67,977.88	6,923	2,111.52	70,089.40

*Ref: Federal Register Vol 90 No 140 & No 156


*Ref: Federal Register Vol 90 No 140 & No 156



Prepared by: Danny Quichocho

11-14-25

Date:



Approved by: Anthony S. Monforte

11.14.25

Date:

Administrator

Joselito de Guzman



11/14/2025

Date:

Print Name

Signature

Reviewed by: FN\$ Compliance

Date:



GHURA

Guam Housing and Urban Renewal Authority
Aturidat Ginima' Yan Rinueban Siudat Guahan
117 Bien Venida Avenue, Sinajana, GU 96910
Phone: (671) 477-9851 · Fax: (671) 300-7565 · TTY: (671) 472-3701
Website: www.ghura.org



October 14, 2025

Lourdes A. Leon Guerrero
Governor of Guam

Joshua F. Tenorio
Lt. Governor of Guam

John J. Rivera
Chairman

Nathanael P. Sanchez
Vice Chairman

Anisia S. Delia
Commissioner

Emilia F. Rice
Commissioner

Victor R. Torres
Commissioner

Karl E. Corpus
Resident Commissioner

Elizabeth F. Napoli
Executive Director

Fernando B. Esteves
Deputy Director

K. Erik Swanson, Ph.D.
Superintendent
Guam Department of Education
501 Mariner Avenue, Barrigada, GUAM 96913

Subject: Head Start Classrooms, Federal Funding Compliance
with HUD Community Development Block Grant Program
(Funding Years B98-ST-66-0001, B01-ST-66-0001)

Hafa Adai Superintendent Swanson:

This letter is being sent to formally address the closure of the Head Start classrooms located at Chief Brodie Memorial Elementary School. Two Head Start classrooms within the Brodie facility were constructed using federal funds received by the Government of Guam and administered by the Guam Housing and Urban Renewal Authority (GHURA), made available by the U.S. Department of Housing and Urban Development (HUD), Office of Community Planning and Development (CPD) under the Community Development Block Grant (CDBG) program.

In the reorganization of educational facilities by Guam Department of Education (GDOE), GHURA has learned that these classrooms are no longer being utilized for their originally intended purposes. This has triggered the condition of non-compliance for the classrooms located at Chief Brodie Memorial.

Background

Beginning in 1998 until completion of the last units in 2003, GHURA received and approved requests to construct Head Start classrooms in 9 elementary schools across the island. A total of 11 classrooms were constructed for:

Elementary School	Number of Classrooms	Completion Date
Astumbo	1	April 2001
B.P. Carbullido	1	April 2001
Chief Brodie Memorial	2	April 2003
C.L. Taitano	1	April 2001
M.U. Lujan	1	April 2001
Maria A. Ulloa	2	April 2001
Machananao	1	April 2001
Merizo	1	April 2003
Upi	1	April 2001



GDOE successfully demonstrated that these developments would meet the CDBG National Objective of serving a Low- or Moderate-Income population. The qualified CDBG Eligible Activity was the construction of Public Facilities to serve as Child Care Centers for the children of income-eligible families. In total, approximately \$1.3M was expended on these improvements.

All CDBG-funded facilities constructed for entities of the Government of Guam—whether agencies or departments—are required to remain in compliance with CDBG regulations in perpetuity. For your reference, we have attached a copy of **24 CFR 570.505**, which governs the use of real property acquired or improved in whole or in part with CDBG funds. In the event that the recipient of funds chooses to use the property improved by HUD CDBG funds for a use other than that which it was approved, the recipient must notify GHURA and ensure that appropriate actions are taken to document continued program compliance, or, to manage the process of removing the recipient from compliance requirements through the actions identified in 24 CFR 570 generally, and specifically to comply with **24 CFR 570.505**.

At this time, the Guam Department of Education (GDOE) is not in compliance with HUD regulations as outlined in **24 CFR 570.505**. To resolve this matter, GDOE must take one of the following actions:

1. **Ensure Continued Eligible Use:** GDOE may ensure that the classroom's ongoing use qualifies as meeting one of the CDBG national objectives; or
2. **Reimburse HUD:** GDOE may reimburse HUD in accordance with repayment terms outlined in CDBG regulations. Repayment shall be based on the current appraised value of the property improved by CDBG funds. Upon reimbursement, the property will no longer be subject to CDBG requirements.

Please review the attached regulation carefully. Additionally, please identify a point of contact so that the GHURA may work closely with GDOE to resolve this matter efficiently.

Should you have any questions or require further clarification, please contact Katherine Taitano, Chief Planner, at katherine@ghura.org.

Thank you for your attention to this matter and your continued cooperation in maintaining compliance with federal grant requirements.

Si Yu'os Ma'ase,

Fernando B. Esteves
Executive Director, Acting

Cc: Angelina-Marie C. Lape, LMSW, Head Start Program Director

Attachment: 1



[EMAIL EXTERNAL] Application Status - One-time Supplemental Funds for Nutrition and Healthy Eating

1 message

HSES Announcements <notice@hsesannouncements.org>
Reply-To: HSES Announcements <notice@hsesannouncements.org>
To: aclape@gdoe.net

Tue, Sep 23, 2025 at 7:32 AM



Application Status - One-time Supplemental Funds for Nutrition and Healthy Eating

Dear Grant Recipient,

Thank you for your application for one-time supplemental funds to enhance nutrition services and promote healthy eating for children and families in your Head Start program as outlined in Program Instruction ACF-OHS-PI-25-02.

After careful review of all submissions, I regret to inform you that your application was not selected for funding during this initial award cycle (also referred to as the "priority deadline") for Fiscal Year 2025. We received many high-quality proposals, and the selection process was highly competitive given the limited funding available for this initiative.

However, I am pleased to inform you that the Office of Head Start (OHS) intends to continue reviewing applications as additional funding becomes available in Fiscal Year 2026. Your application will be automatically reconsidered during this process, and there is no need to resubmit. We value the time and effort you invested in your proposal and recognize your commitment to enhancing nutrition services for the children and families you serve.

Should additional information be required for the FY26 funding consideration, a member of our team will contact you directly. If you have any questions regarding this notification, please contact your Program Specialist.

We appreciate your dedication to improving the health and well-being of Head Start children and families, and we encourage you to continue your important work in this area regardless of this funding decision.

Sincerely,

CAPT Tala Q. Hooban
Acting Director
U.S. Department of Health and Human Services
Administration for Children and Families
Office of Head Start

For additional assistance, please contact the HSES Help Desk.

View Grant Correspondence

Grant Correspondence	
Subject	HSES Grantee - 09CH012638 - HSES Grantee - 09CH012638 - Availability for RAN Review Discussion: Guam Dept of Education
Sent	10/02/2025 06:35 PM, EDT
To:	Program Specialist - Maura Murray <maura.murray@acf.hhs.gov> Authorizing Official/Board Chair - Angel Sablan <angelsablan5577@gmail.com> Chief Financial Officer - Morgan Paul <mwpaul@gdoe.net> CEO/Executive Director - K. Erik Swanson <keswanson@gdoe.net> Other - Joseph Sanchez <jsanchez@gdoe.net> Other - Faith Scheibe <Faith.Scheibe@acf.hhs.gov> Other - Kevin Mott <Kevin.Mott@dlhcorp.com> Other - Jacqueline Depuy <jacqueline.depuy@acf.hhs.gov> Other - Hilda Escalante <hilda.escalante@dlhcorp.com>
Cc:	
Status	Sent

From: Angelina Lape (aclape@gdoe.net)
Grant Number: 09CH012638
Grantee Name: Guam Department of Education

Dear Ms. Escalante,

We are available to meet with you on Tuesday, October 7 at 8:30am CHamoru Standard Time which would be Monday, October 6 at 3:30pm Pacific Time.

I will review and submit any other documents related to the incident via HSES correspondence prior to the discussion.

Sincerely,

Angelina Lape
Program Director
Guam Head Start Program

Attachments: None

Please login to HSES (<https://hses.ohs.acf.hhs.gov/>) to view and respond.

To be able to log in and respond to a message in HSES under the Correspondence tab, you will need an account. If you do not yet have one, please contact the HSES Help Desk to obtain a user ID and password.

Attachments	HSES Grantee - 09CH012638 - HSES Grantee - 09CH012638 - Availability for RAN Review Discussion: Guam Dept of Education.pdf
--------------------	--

Back

View Grant Correspondence

Grant Correspondence	
Subject	HSES Grantee - 09CH012638 - Child Health & Safety Incident Report - Guam
Sent	10/02/2025 02:25 AM, EDT
To:	Program Specialist - Maura Murray <maura.murray@acf.hhs.gov> Authorizing Official/Board Chair - Angel Sablan <angelsablan5577@gmail.com> CEO/Executive Director - K. Erik Swanson <keswanson@gdoe.net> Other - Joseph Sanchez <jsanchez@gdoe.net> Other - Centralized Review Team <ohsincidentreport@acf.hhs.gov>
Cc:	
Status	Sent

From: Angelina Lape (aclape@gdoe.net)

Grant Number: 09CH012638

Grantee Name: Guam Department of Education

Dear Ms. Murray and OHS Centralized Review Team,

Attached is a report of a child health and safety incident that occurred on Thursday, September 25, 2025 in one of our Head Start Preschool classrooms. This is submitted to ensure compliance with reporting requirements as stated in ACF-OHS-IM-24-06 *Reporting Child Health and Safety Incidents*. It includes a summary of my investigation along with the statements of the teacher and the assistant principal.

Based on my interviews and investigation, this incident involved the serious endangerment of a child resulting from lack of supervision while in the care and under the supervision of Head Start staff. Although the child was not injured, the child was put at reasonable risk of harm due to the child's age and non-verbal communication, as well as the inherent dangers of the child's unsupervised environment.

Since the incident, the Program has taken several action steps in compliance with our standard operating procedures regarding active supervision which are summarized in my report. Let me know if you have any questions or need additional information.

Sincerely,

Angelina-Marie C. Lape
Program Director
Guam Head Start Program

Attachments: There are (1) attachment(s) related to this message available to be viewed or downloaded in HSES.

Please login to HSES (<https://hses.ohs.acf.hhs.gov/>) to view and respond.

To be able to log in and respond to a message in HSES under the Correspondence tab, you will need an account. If you do not yet have one, please contact the HSES Help Desk to obtain a user ID and password.

Attachments	Child Health & Safety Incident Report to OHS 2025.10 SIGNED.pdf
	HSES Grantee - 09CH012638 - Child Health & Safety Incident Report - Guam.pdf

Back

View Grant Correspondence

Grant Correspondence	
Subject	HSES Grantee - 09CH012638 - RAN Review Discussion: Guam Dept of Ed
Sent	10/02/2025 04:23 PM, EDT
To:	Program Specialist - Maura Murray <maura.murray@acf.hhs.gov> Authorizing Official/Board Chair - Angel Sablan <angelsablan5577@gmail.com> Chief Financial Officer - Morgan Paul <mwpaul@gdoe.net> CEO/Executive Director - K. Erik Swanson <keswanson@gdoe.net> Head Start Director - Angelina-Marie Lape <aclape@gdoe.net> Other - Faith Scheibe <Faith.Scheibe@acf.hhs.gov> Other - Kevin Mott <Kevin.Mott@dlhcorp.com> Other - Jacqueline DePuy <jacqueline.depuy@acf.hhs.gov>
Cc:	
Status	Sent

From: Hilda Escalante (hilda.escalante@dlhcorp.com)

Grant Number: 09CH012638

Grantee Name: Guam Department of Education

Dear Ms. Lape,

On behalf of the Office of Head Start, I will conduct a RAN Review call regarding the incident that occurred on 9/25/25 at the [REDACTED] HS location.

I would like to schedule a 30-minute call with you during the week of October 6th to confirm the details of the incident.

I am available on either the 6th, 7th, or 8th between 2 and 7 p.m. Pacific time. Due to our time differences, I can be flexible with my hours.

Additionally, if there are any documents related to the incident that have not already been submitted, please provide them via HSES correspondence prior to the discussion. Prior to sending documents, please be sure that any personally identifiable information (PII) is concealed. Documents containing PII cannot be accepted. PII means any information that could identify a specific individual, including but not limited to a child's name, name of a child's family member, street address of the child, social security number, or other information that is linked or linkable to the child.

Please respond with your availability **within 3 days** of receiving this email.

Please reach out if you have any questions on the RAN Review process.

Any other questions regarding your Head Start grant should be directed to the Office of Head Start at ohsrecipientsupport@acf.hhs.gov.

Thank you,

Hilda Escalante-Reyes

On behalf of the Office of Head Start Monitoring Team

Attachments: None

Please login to HSES (<https://hses.ohs.acf.hhs.gov/>) to view and respond.

To be able to log in and respond to a message in HSES under the Correspondence tab, you will need an account. If you do not yet have one, please contact the HSES Help Desk to obtain a user ID and password.

Attachments

Back

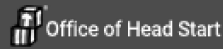


Angelina Marie C Lape <aclape@gdoe.net>

[EMAIL EXTERNAL] Notice of Federal Funding Lapse

Office of Head Start <HeadStartinfo@acf.hhs.gov>
Reply-To: HeadStartinfo@acf.hhs.gov
To: "Mrs. Angelina-Marie M Lape" <aclape@gdoe.net>

Thu, Oct 2, 2025 at 3:55 AM



ADMINISTRATION FOR CHILDREN & FAMILIES

Office of Head Start

Dear Financial Assistance Recipient,

As you may be aware, there has been a lapse in appropriated federal funds as of October 1, 2025. Because a funding lapse has occurred, please be advised that Administration for Children and Families (ACF) staff, including the Office of Head Start, may not be available to provide normal oversight and administrative support services.

For all awards received prior to the lapse in funding (including Tribes), you may be able to continue drawing funds during an appropriations lapse. The U.S. Department of Health and Human Services' (HHS) Payment Management System will remain operational to continue processing drawdown requests, so that payments can be made for your program. The robust internal controls that currently exist will continue to ensure the integrity of grant drawdown requests and payments. Please note, if you received your notice of grant award with restrictive terms and conditions, or if your drawdown request triggers one of the Payment Management System edit checks and/or the drawdown limit controls, you may not be able to drawdown funds.

If you are considering applying for additional HHS federal financial assistance funding, please be advised that the Grants.gov system will be operational and will be accepting applications. For those programs subject to the funding lapse, the Grants.gov system will accept and store applications until such time as the responsible awarding agency has the authority and funding to return to normal business operations.

Please check our website at [acf.gov](https://www.acf.gov) and www.HHS.gov for updates. Head Start agencies, including tribal recipients, with questions concerning child health and safety incidents are encouraged to use the correspondence tab in the Head Start Enterprise System (HSES) and include ohsincidentreport@acf.hhs.gov in the list of recipients.

Thank you for your assistance during this period of government shutdown and your ongoing support of the Administration for Children and Families.



Follow the Office of Head Start



Angelina Marie C Lape <aclape@gdoe.net>

Re: Touching Base- Back in Office... GUAM

Murray, Maura (ACF) <Maura.Murray@acf.hhs.gov>
To: Angelina Marie C Lape <aclape@gdoe.net>

Fri, Nov 14, 2025 at 7:55 AM

Hi Angelina,

Thanks so much for the updates- I'll keep an eye out for the application submissions and will be in touch once you're alerted of any RAN related next steps, if any are needed.

Thanks!

Maura Murray
Program Specialist
Administration for Children and Families

Office of Head Start

214-767-8824

Classified as HHS Proprietary - Label applied by: Maura.Murray@acf.hhs.gov

From: Angelina Marie C Lape <aclape@gdoe.net>
Sent: Thursday, November 13, 2025 2:46 PM
To: Murray, Maura (ACF) <Maura.Murray@acf.hhs.gov>
Subject: Re: Touching Base- Back in Office... GUAM

Hi, Maura. I'm happy to hear from you. I can understand the backlog that greeted you today!

I finally received our board minutes yesterday so I will be uploading it to HSES and submitting the supplemental nutrition grant later today.

We received Policy Council approval of our carryover grant on Wednesday and have forwarded it for approval of our board at their next meeting on November 25. I will submit that application as soon as possible thereafter.

We did have our virtual RAN review during the shutdown and anxiously awaited a response on next steps.

Sincerely,

Angelina

Angelina-Marie C. Lape, LMSW
Program Director
Guam Head Start Program
Guam Department of Education
phone: (671) 475-0484
address: 501 Mariner Avenue, Barrigada, GU 96913
website: <https://guamheadstart.gdoe.net/>

On Fri, Nov 14, 2025 at 7:34 AM Murray, Maura (ACF) <Maura.Murray@acf.hhs.gov> wrote:

Hi all- good afternoon from Denver, CO.

I'm just reaching out to touch base after a long period of no contact- I am back in office as of today, 11/13/25. The regional office is working hard to get caught up on the work that was paused for the last several weeks, so thank you in advance for your patience. Please reach out with any questions, concerns, or emergencies, and please continue to put any urgent items or items requiring official action or documentation through the HSES Correspondence tab.

Regularly scheduled meetings for the next few days may be cancelled or postponed as we work to address OHS priorities, but if there are any time-sensitive concerns, needs, or questions, please reach out.

Thank you for continuing the work without regional office support throughout the last few weeks- I appreciate the toll that uncertainty and lack of access to immediate support can take, and I'm grateful for your dedication to the children and families you serve.

Thanks so much,

Maura Murray
Program Specialist
Administration for Children and Families

Office of Head Start

214-767-8824

Classified as HHS Proprietary - Label applied by: Maura.Murray@acf.hhs.gov



[EMAIL EXTERNAL] ACF-OHS-IM-25-05 Fiscal Year 2026 Monitoring Process for Head Start Recipients

Office of Head Start <HeadStartinfo@acf.hhs.gov>
Reply-To: HeadStartinfo@acf.hhs.gov
To: "aclape@gdoe.net" <aclape@gdoe.net>

Fri, Sep 26, 2025 at 5:00 AM

No images? [Click here](#)



Administration for Children & Families



Office of Head Start

OHS Policy and Regulations

ACF-OHS-IM-25-05

Fiscal Year 2026 Monitoring Process for Head Start Recipients

1. Log Number: ACF-OHS-IM-25-05
2. Issuance Date: 09/25/2025
3. Originating Office: Office of Head Start
4. Key Words: Monitoring; FY 2026; CLASS®

INFORMATION MEMORANDUM

TO: All Head Start Grant Recipients

SUBJECT: Fiscal Year 2026 Monitoring Process for Head Start Recipients

INFORMATION:

Section 641A of the Improving Head Start for School Readiness Act of 2007 (the Act) requires the Office of Head Start (OHS) to monitor programs to make sure they meet quality and compliance standards. This Information Memorandum (IM) explains the monitoring process for fiscal year (FY) 2026, including updates to review formats and when reviews will take place during a grant period.

OHS is committed to strong program management, protecting children's health and safety, and ensuring effective oversight. To support these priorities, OHS has refined the monitoring approach to be more focused, efficient, and responsive to program needs. This year, updates to monitoring reviews include streamlining and clarifying review questions, reducing the total number of questions from 449 in FY25 to 203 for FY26 (54.8 percent decrease overall), and shortening on-site review days from 5 days to 3 or 3.5 days. These updates focus reviews on the most critical elements for child safety and program integrity, as well as reviewing for compliance with all applicable state statutes and regulations for licensing. These updates help strengthen systems early in the grant cycle, support fiscal integrity, and allow more on-site visits sooner in the process to ensure that there is a strong organizational foundation early in the grant cycle. Together, these updates keep our partnership with recipients strong while maintaining accountability to Head Start standards.

FY26 Monitoring Review Types Starting October 2025

Review Type	FY26 Format	Start Date
Focus Area 1 (FA1): Program Systems Review	Reviews foundational systems that ensure strong operations, fiscal integrity, and child safety across all sites. Reviews happen in years 1 or 2 of the grant; using both virtual and on-site formats.	October 2025
Focus Area 2 (FA2): Comprehensive Services Review	Reviews the quality of education, health, and family services to strengthen child and family outcomes, and ensures implementation of eligibility, recruitment, selection, enrollment, and attendance (ERSEA) requirements. Reviews happen in years three or four of the grant; using both virtual and on-site formats.	October 2025
Classroom Assessment Scoring System (CLASS®)	Reviews teacher-child interactions. Reviews happen in years two through four of the grant, using a self-recorded video submission. <i>On-site reviews are available upon request.</i> American Indian and Alaska Native (AIAN) programs have the option to conduct a self-review.	October 2025
Follow-up Reviews	Both virtual and on-site formats, aligned to the nature of the findings.	As needed
Risk Assessment Notification (RAN) Reviews	Both virtual and on-site formats, aligned to the nature of the findings	As needed
Other/Special Reviews	Conducted on-site or virtually, with or without notice.	As needed

Note: OHS has the right to conduct unannounced reviews at any time.

FA1 Program Systems Review

The FA1: Foundational Systems Review happens in the first or second year of the grant cycle and includes a mix of virtual and on-site formats. This review focuses on program systems that support high-quality services while eliminating unnecessary burden for recipients. This review helps OHS understand each recipient's foundation for program services, including governance, staffing and supervision, service design, internal monitoring, fiscal capacity, and integrity, and ERSEA processes. This review type checks if programs meet the requirements of the Uniform Guidance, and the Head Start Act. Updates to the FA1 review this year include:

- Streamlining review questions – reducing the number of items reviewed in each content area by 30–50 percent to improve efficiency while maintaining rigor.
- Focusing earlier on critical systems – incorporating fiscal, governance, and ERSEA into the FA1 review to assess these foundational areas sooner in the grant cycle.
- Adding on-site engagement – introducing an on-site component, in addition to virtual formats, to strengthen understanding of program operations and the systems in place to keep children safe.

FA2: Comprehensive Services Review

The FA2: Comprehensive Services Review happens in the third or fourth year of the grant cycle and includes a mix of virtual and on-site formats. This review gives recipients the chance to show how they deliver high-quality services to children and families that meet Head Start requirements. The review looks at the quality of education, health, and family services; checks that ERSEA requirements are met; and reviews fiscal capacity and integrity. It also helps OHS understand each recipient's performance and confirm that programs meet the requirements of the Uniform Guidance, and the Head Start Act. Updates to the FA2 review this year include:

- Streamlining questions for clarity, making the review process more efficient and focused.
- Increasing the specificity of review items to provide more actionable feedback to recipients.
- Maintaining a strong focus on child safety, program quality, and fiscal integrity throughout the review process.

- Shortening the on-site portion from 5 days to 3.5 days, reducing burden while maintaining a thorough review.

CLASS® Reviews

Section 641A(c)(2)(F) of the Act requires OHS to assess the quality of teacher–child interactions using a valid and reliable observation measure. In FY26, OHS will continue using the 2008 edition of the CLASS Pre-K tool. Scores will count toward Designation Renewal System (DRS) decisions using the competitive thresholds set in the 2020 [final rule on DRS changes](#). A 2024 rule delays the increase in the CLASS Instructional Support competitive threshold from 2.3 to 2.5 until August 1, 2027.

In FY26, programs scheduled for a CLASS review will record and submit their own classroom videos (video review). On-site reviews with certified CLASS observers are available **only** by request.

AIAN Head Start programs can choose to do a self-review for their CLASS review. All AIAN grant recipients have the option for a self-review, including those that have consolidated their Head Start program into an approved Pub. L. 102-477 Plan.

All recipients will have the opportunity to attend information sessions specifically developed to discuss FY26 CLASS options, including a group of sessions convened specifically for AIAN recipients.

RAN Reviews

OHS conducts RAN reviews when there are serious child health or safety concerns due to a reported incident. These reviews start when OHS needs more information about a significant incident that occurred within a program. They focus on issues such as abuse, neglect, inappropriate conduct, inadequate supervision, or unauthorized release of a child.

RAN reviews are designed to:

- Make sure serious incidents are reported quickly and accurately
- Identify any program or management issues that contributed to the incident
- Share the corrective actions that are needed
- Provide feedback to help programs prevent similar incidents in the future

Other Reviews

OHS may conduct special reviews when there are concerns that fall outside the regular monitoring schedule. These reviews can be done on-site or virtually and may take place with or without advance notice. OHS also has the right to conduct unannounced reviews at any time.

Tribal Programs Integrated Under Pub. L. 102-477 Plans

As required by law, OHS will continue to work with the Tribe and the Bureau of Indian Affairs to conduct monitoring and oversight. Tribal grant recipients that include their Head Start program in a Pub. L. 102-477 plan should describe their monitoring approach in that plan. Information from these reviews helps determine continued Head Start funding through DRS. Programs may receive funds without competition only if the Administration for Children and Families (ACF) determines they provide a high-quality, comprehensive program.

For Tribal programs that are integrated under a Pub. L. 102-477 plan and choose to participate in OHS monitoring, OHS will continue to conduct monitoring and a CLASS

review (self-review option available) to help ACF confirm the program is delivering a high-quality, comprehensive program.

Scheduling

Each year, programs must submit a calendar showing when programs are open and when children are in session. OHS uses this calendar to schedule monitoring reviews. If the schedule changes, programs should update their calendar right away. OHS can only approve rescheduling in exceptional situations. OHS may also conduct reviews without advance notice.

Communications

Programs scheduled for a monitoring review in FY26 will receive a notification letter 45 days before the review starts. The assigned review lead will also schedule a planning call to discuss the review and learn about the program's current service delivery. After the review, OHS will issue the report within 60 days.

Questions

For questions regarding FY26 monitoring, please contact the appropriate regional office.

Thank you for the continued commitment to the success of Head Start children and families.

Sincerely,

/ Tala Q. Hooban /

Tala Q. Hooban
CAPT, U.S. Public Health Service
Acting Director
Office of Head Start

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[EMAIL EXTERNAL] ACF-OHS-IM-25-06 Addressing Vacant Slots Due to Chronic Absenteeism in Head Start Programs

Office of Head Start <HeadStartinfo@acf.hhs.gov> Sat, Sep 27, 2025 at 12:00 AM
Reply-To: HeadStartinfo@acf.hhs.gov
To: "aclape@gdoe.net" <aclape@gdoe.net>

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Administration for Children & Families



Office of Head Start

OHS Policy and Regulations

Addressing Vacant Slots Due to Chronic Absenteeism in Head Start Programs ACF-OHS-IM-25-06

- 1. Log Number: ACF-OHS-IM-25-06
- 2. Issuance Date: 09/26/2025
- 3. Originating Office: Office of Head Start
- 4. Key Words: Vacant Slots; Absenteeism; Enrollment Reporting; Attendance

INFORMATION MEMORANDUM

TO: All Head Start recipients, including Head Start Preschool, Early Head Start, Early Head Start-Child Care Partnerships, Collaboration Offices, and National Centers

SUBJECT: Addressing Vacant Slots Due to Chronic Absenteeism

INFORMATION:

This Information Memorandum (IM) clarifies policy guidance on vacant slots in Head Start programs, with a focus on vacant slots due to chronic absenteeism.

Vacancies occur when a child who is enrolled in the program (and has attended previously) no longer attends for an extended period of time. This empty slot constitutes a missed opportunity for the child who is not attending a program and a missed opportunity for an eligible child who is waiting for Head Start services. Programs should work with the family to reinstate attendance or consider the slot vacant and fill it so the maximum number of eligible children can receive Head Start services.

This IM clarifies when Head Start programs should consider a child’s slot vacant after long-term absences, underscores the importance of regular attendance, and offers strategies programs can use to enhance access and participation for children and families.

Clarifying Vacant Slot Requirements

The Head Start Program Performance Standards (Performance Standards), specify that a Head Start program must maintain its funded enrollment level and fill any open slots as soon as possible and within 30 days (**45 CFR §1302.15(a)**). This does not supersede any requirements set by a state on the timely enrollment of children in state funded programs.

The Office of Head Start (OHS) requires a program to report a slot as vacant as soon as the family or guardian communicates that the child is not returning to the program. The program must consider a slot vacant after a child has not attended for a **maximum** of 30 days (which should be counted as 30 consecutive calendar days) and a minimum of three attempts have been made to re-engage the family. Considering the slot vacant means the child will be unenrolled. This action is not considered expulsion as described in **§1302.17**.

If a program has reserved one or more enrollment slots for children and pregnant women experiencing homelessness or children in foster care, it can hold that slot for 30 days (§1302.15(c)). If a reserved slot is not filled after 30 days, it becomes vacant and must be filled within 30 days. When filling vacant slots, programs are expected to refer to their waiting list, which ranks children according to the program's selection criteria as outlined in **§1302.14(c)**.

The Performance Standards are also clear that programs must implement strategies to promote attendance, including using individual child attendance data to identify children with patterns of absence that put them at risk of missing 10 percent of program days per year. If a child ceases to attend, the program must make appropriate efforts to reengage the family to resume attendance (**§1302.16(a)(3)**). Efforts to reengage the family, at a minimum, include either directly contacting the parent or guardian or conducting a home visit. Each contact or attempted contact with the family must be documented in the child's file or in the program's record keeping system.

Considerations for Exceptions

The Performance Standards outline an expectation of filling any vacancies as soon as possible and within 30 days (§1302.15(a)), and OHS generally considers a slot to be vacant as soon as a family has confirmed the child is not returning to the program (or when a child has not attended for a maximum of 30 days), as described above. However, Head Start programs may develop policies and procedures that allow for limited exceptions to when a slot is considered to be vacant, as there are some unique circumstances that may factor into a child's attendance. Some examples may include: extenuating family circumstances that require a family to travel out of the service area for more than 30 days, a child with an extended illness or requiring hospitalization, a family recovering from a disaster, or a family emergency that might hinder a family's ability to ensure their child is able to get to the program. Programs must document the rationale for allowing the exception either in the child's file or in their record keeping systems.

In extraordinary circumstances, a child may be temporarily suspended from a Head Start program (§1302.17(a)). A temporary suspension may be used only as a last resort when there is a serious safety threat that has not been reduced or eliminated by the provision of interventions and supports recommended by the mental health consultant, and the program needs time to put appropriate services in place. In these instances, a temporary suspension would not count toward the maximum of 30 days before a slot is considered vacant. If a temporary suspension is deemed necessary, a program must help the child return to full participation in all program activities as quickly as possible while ensuring child safety. A program must explore and document all steps taken to address the behavior(s) and supports needed to facilitate the child's safe reentry and continued participation in the program as outlined in §1302.17(a)(4).

If a program unenrolls a child due to chronic absenteeism, OHS encourages programs to allow the family to re-enroll upon return if there is a vacancy to accommodate them. If a program can no longer accommodate the family, it should place the child to the waitlist and help them identify an alternative care arrangement.

Enrollment Reporting Reminders

All Head Start programs must report their monthly enrollment in the Head Start Enterprise System (HSES) by Head Start Preschool and/or Early Head Start program within each

grant (§41A(h)(2)). Together, the following categories make up the total enrolled slots for the month: filled slots, reserved slots, and slots vacant for less than 30 days. Programs can make edits to reported monthly enrollment until a new reporting period opens.

For the purposes of enrollment reporting, a slot that is vacant for less than 30 days is counted toward a program's enrolled slots. Programs may report any slots that were vacant for less than 30 days as enrolled for the month. This allows the programs an opportunity to enroll another family. After 30 days, the slots can no longer be counted as enrolled slots (§1302.15(a)). At the beginning of the program year, all unfilled slots are considered vacant, unless they are reserved, and must be filled as soon as possible.

Importance of Attendance and Preventing Chronic Absenteeism

In Head Start programs, chronic absenteeism means missing 10 percent of program days per year. Chronic absenteeism, even among children in preschool and kindergarten, has been shown to be related to future chronic absenteeism, grade retention, and poor academic achievement.¹

Children living in poverty are two to three times more likely to be chronically absent from school. Chronic absenteeism can have disproportionately negative impacts on children living in poverty because their families often lack access to resources needed to make up for the lost learning.²

Establishing a pattern of consistent attendance enhances children's cognitive development, social skills, and long-term educational success.

Strategies to Enhance Program Access and Participation for Children and Families

Head Start programs are required to implement strategies to promote attendance (§1302.16(a)(2)). Here are a few strategies programs can use to address chronic absenteeism and boost regular attendance:

- Building relationships with families to improve communication.
 - Program leadership should promote regular attendance by consistently sending the message that regular attendance is important for children's success. Child and family services staff should reinforce this message by highlighting attendance during parent-teacher conferences and other engagement opportunities, and discussing the benefits of regular attendance with families.
 - Programs should ensure that all staff can build trusting relationships with families. These relationships are the foundation for understanding any challenges a family and child may be facing. As part of these ongoing relationships, staff can have regular conversations with families about the value and benefits of attendance as well as problem solve about specific family circumstances that may be adversely affecting child attendance.
- Programs can engage in community partnerships that support child and family wellbeing and promote child attendance. Health and mental health providers, family support services, housing organizations, and child care providers with extended days supports can all help programs to promote family and child wellness, stability, and child attendance.
- Programs must track attendance for every child. Programs must also examine barriers to regular attendance, such as access to safe and reliable transportation, and where possible, provide or facilitate transportation for the child if needed (§1302.16(a)(2)(v)).
- Programs must regularly review and analyze individual child-attendance data to identify trends and patterns in absences and develop targeted supports for families. If

a program's monthly average daily attendance rate falls below 85 percent, the program must analyze the causes of absenteeism to identify any systematic issues that contribute to the program's absentee rate (§1302.16(b)).

- Programs should use health data to identify trends in children's absences that are related to health and implement strategies that improve attendance. They can help improve attendance using policies and procedures that promote health, reduce the spread of illness, and prevent injury. Programs should individualize supports for each family when absences are related to health, and provide education and resources for family members to prevent illness and injury and identify when a child is sick and needs treatment.
- Programs must use a multidisciplinary approach that facilitates coordination and collaboration between mental health and other relevant program services, including as education, disability, family engagement, and health services. A multidisciplinary approach, including mental health consultants, can help programs identify why there may be chronic absenteeism and support children and families to attain regular attendance.

Additional Resources

- [ERSEA \[Eligibility, Recruitment, Selection, Enrollment and Attendance\] Insights](#)
- [Addressing Barriers that Limit Attendance](#)
- [Health Services to Promote Attendance](#)
- [Eligibility Resources](#)
- [Enrollment: Creating Systems for Filling Every Seat](#)
- [Making Enrollment Accessible to Families](#)

Thank you for the work you do on behalf of children and families.

Sincerely,

/ Tala Q. Hooban /

Tala Q. Hooban
CAPT, U.S. Public Health Service
Acting Director
Office of Head Start

1 <https://www.aap.org/en/patient-care/school-health/school-attendance>

2 <https://www.attendanceworks.org/chronic-absence/the-problem/>

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Angelina Marie C Lape <aclape@gdoe.net>

[EMAIL EXTERNAL] HHS Expands MAHA to Head Start Adding \$61.9 Million to Nutrition Services for Children and Families

1 message

Office of Head Start <HeadStartinfo@acf.hhs.gov>

Wed, Sep 24, 2025 at 2:00 AM

Reply-To: HeadStartinfo@acf.hhs.gov

To: "aclape@gdoe.net" <aclape@gdoe.net>



ADMINISTRATION FOR **CHILDREN & FAMILIES** Office of Head Start

HHS EXPANDS MAHA TO HEAD START ADDING \$61.9 MILLION TO NUTRITION SERVICES FOR CHILDREN AND FAMILIES



Landmark federal funding from the U.S. Department of Health and Human Services aims to transform healthy eating habits for the next generation of children.

The U.S. Department of Health and Human Services (HHS), through the Administration for Children and Families (ACF), today announced over \$61 million in supplemental nutrition funding will go to over 290 Head Start programs around the nation to support nutrition services, promote healthy eating habits, and improve access to nutrient dense foods for more than 100,000 children and families.

“When children have access to fresh, nutritious food, we don’t just feed them for a day — we set them on a path to lifelong health,” said HHS Secretary Robert F. Kennedy, Jr. “By putting nutrition at the center of health, we are restoring trust in our public health system and delivering on our promise to Make America Healthy Again.”

The supplemental nutrition awards will accelerate Head Start programs’ capacity to improve the health and wellbeing of children and families. In Michigan, one program will receive \$2,000 for interactive family education workshops on nutrition. In Puerto Rico, a \$3.4 million award will fund kitchen renovations and developing new farm-to-table partnerships. And in Florida, \$138,600 will establish a hydroponic garden and raised garden beds to give toddlers meaningful, hands-on agricultural and nutritional learning experiences.

“This investment marks a sea change to prioritize prevention over treatment by nourishing the minds and bodies of young children — tackling chronic disease at its roots and restoring the health of our nation’s most vulnerable,” said ACF Acting Assistant Secretary Andrew Gradison.

Additional analysis on the supplemental funding highlights how Head Start centers plan to invest in nutrition resources:

- **50% on materials, supplies and equipment**, including gardens or gardening supplies designed to foster farm-to-table strategies, cooking demonstration kits, and commercial grade appliances.
- **25% on food service upgrades**, including modernization of kitchen facilities to prepare fresh foods on-site, designated breastfeeding spaces, and procurement of locally sourced nutritious food items.
- **25% on nutrition education**, including workshops and community events for families, training for staff on nutrition best practices, and consultation with dietitians or nutritionists.

“The response to this nutrition funding opportunity was tremendous, demonstrating the deep commitment Head Start programs have to children’s health and wellbeing,” said Dr. Laurie Todd-Smith, Deputy Assistant Secretary for Early Childhood Development. “The early years are the most powerful window to shape lifelong habits, and this funding allows us to Make America Health Again when it matters the most: during the foundational years of child development.”

The supplemental nutrition funding delivers on HHS’s recently published MAHA strategy and Secretary Kennedy’s commitment to addressing childhood nutrition challenges and promoting healthy development. Selected Head Start programs will receive funds to implement their nutrition initiatives over the next 12 months, with long-term impacts expected to benefit Head Start families and communities for years to come.

For a complete list of grant recipients and award amounts, visit <https://acf.gov/ohs/grant-funding/supplemental-funds-head-start-nutrition>.



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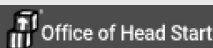


[EMAIL EXTERNAL] ACF Reopening Updates

1 message

Office of Head Start <HeadStartinfo@acf.hhs.gov>
Reply-To: HeadStartinfo@acf.hhs.gov
To: "Mrs. Angelina-Marie M Lape" <aclape@gdoe.net>

Wed, Nov 19, 2025 at 12:00 AM



ADMINISTRATION FOR **CHILDREN & FAMILIES** Office of Head Start

Dear Head Start community,

On Nov. 12, 2025, President Trump signed a bill funding the government through Jan. 30, 2026. With this action, he has ended the Democrat Shutdown, allowing the Administration for Children and Families (ACF) to resume normal operations. That means the Office of Head Start (OHS) is back to providing supports to our grant recipients — including the fiscal operations necessary to issue grant awards, despite efforts by congressional Democrats to block funds for grantees. If you have any questions, please contact your OHS program specialist through the Correspondence tab in the Head Start Enterprise System (HSES).

I also want to share a few recent changes to our leadership team. Alex J. Adams was officially confirmed as assistant secretary for ACF. Assistant Secretary Adams most recently served as director of Idaho's Department of Health and Welfare and has a strong commitment to improving the lives of American children and families.

In addition, Captain Tala Hooban has accepted a new position as the ACF liaison of the U.S. Commissioned Corps of the Public Health Service. We thank Tala for her outstanding contributions to the Head Start program. I am stepping into the role of acting director for OHS. Given my 30+ years of experience in early childhood, I am honored to have the opportunity to serve during this pivotal time. Shawna Pinckney will serve as acting deputy director and will oversee day-to-day operations.

Thank you for your service every day to children and families.

/ Laurie Todd-Smith, Ph.D. /

Laurie Todd-Smith, Ph.D.
Deputy Assistant Secretary for Early Childhood Development
Acting Director, Office of Head Start
Department of Health and Human Services
Administration for Children and Families
Office of Early Childhood Development



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[EMAIL EXTERNAL] Discover the New Child Development Associate (CDA®) Course Preparation Series!

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To: "aclape@gdoe.net" <aclape@gdoe.net>

Wed, Nov 19, 2025 at 1:30 AM



Administration for Children & Families



Office of Head Start



National Center on
Early Childhood Development, Teaching, and Learning

New Child Development Associate (CDA®) Course Preparation Series

Are you ready to grow your career in early childhood education? The iCDA Course Preparation Series is a helpful and easy way for child care professionals and Head Start staff to get ready for the CDA credential. Eight free courses — available on the **Individualized Professional Development (iPD) Portfolio** — help you earn your required education hours, build your portfolio, and prepare for the CDA exam. The iCDA Preparation Series provides 80 out of the 120 hours required by the Council for Professional Recognition. You can choose additional courses in the iPD Portfolio to earn the remaining 40 hours in your area of interest.

These courses are a great opportunity to gain knowledge and practical strategies — even if you aren't pursuing your CDA. Whether you're new to the CDA or want to improve your skills, the iCDA's flexible online platform lets you learn at your own speed. Join the more than 1 million dedicated educators making a meaningful difference in children's lives!

Access the iCDA Course

Select the link to view the resource: <https://headstart.gov/professional-development/icda-course-preparation-series/icda-course-preparation-series>

Check out the **FAQs** for answers to common questions about the iCDA Course Preparation Series.

Related Resources

Explore related HeadStart.gov resources to learn more.

- **Supporting Providers in Obtaining Their Child Development Associate Credential**
- **Individualized Professional Development (iPD) Portfolio**
- **Supporting Teachers to Meet Staff Qualifications**

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To learn more, contact the National Center on Early Childhood Development, Teaching, and Learning at ecdctl@ecetta.info or (toll-free) 844-261-3752.



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